

Slapton Parish Council



The Slapton Parish Council Manual

Complaints Form

August 7, 2017

Parish Council Complaint Form

Name of Parish Council Slapton Parish Council

Address _____

Post Code _____

Date	
Name	
Address	
Postcode	
Daytime phone number	
Evening Phone number	
Nature of Complaint - please give details of:	
1. What you wish to complain about to the parish council.	
2. When & where the situation took place including if possible details such as time, day, date & location.	

3. The names & if possible contact details of any others involved.	
4. In your opinion, what action or decision would resolve the matter.	

To register a complaint please complete & return this form with any other information you wish to provide to support your complaint to your parish/town council.
Please continue your comments on a separate sheet if necessary.